

SSA #42
Commission Meeting Minutes
11/21/2020

Submitted By Commissioner Adrienne Irmer, Commission Secretary

Purpose

- Document action items from the full commission
- This meeting had several approvals (see below)

Rules

- Robert's Rules of Order.
- Voting is required for action, but only by sworn officers of the SSA Commission.
- The public was notified about the meeting and is permitted to attend.

Minutes

- Call to order at 9:03am
- **Attendance:** Commissioners Lewis, Smith, Roy, Jackson-Minor, Irmer, Karim, Perkins; Cmsr. Hurt.
- Edie, Tonya and Ciera from the **Service Provider**
- **Agenda change:** agenda approved with necessary changes. (9:06a) Irmer moves to approve and Perkins seconds.
- **Action Item:** Approval of the minutes from October Commission meeting were moved to a later date for approval. (9:07a)
- **Treasurer presentation** of items for additional spend down: Holiday food giveaway before Xmas and after the New Year (\$15,000.00); window vinyls for vacant business windows (\$6,000.00) for holiday decorating, etc.; and website updating (\$4,500.00).
- **Treasurer presentation** on correcting the scope of hours discrepancy in the security RFP which defined more hours than were budgeted for this years' RFP and subsequently required more funds to cover bid amounts received for the indicated hours. **Solution proposed** for considerations: move money allocated to the Ambassador program (\$45,440.00) rolling it into the security line item (\$116,640.00 is new total) as an in-category re-allocation. Then recommend money from carry-over (\$47,000.00) to be allocated to fund the Ambassador program.
- **Action Item:** Irmer moves to adopt the suggested changes as recommended by the Treasurer's report, Smith seconds. (9:21a)
- Presentation from Allpoints Security for security RFP
- Presentation from Illinois Security Professionals for security RFP
- Commission discussion of presentations
- **Action item:** After discussion of the presentations from security respondents a roll call vote was taken and unanimous for Illinois Security Professionals. (10:10a)

- Presentation from CLEANSLATE for litter abatement RFP
- **Action Item:** Irmer moves to approve CLEANSLATE for a rate not to exceed \$95,100.00, second by Perkins; passes unanimously (10:39a)
- Presentation from Brightview for landscaping RFP
- **Action Item:** Irmer moves to approve Brightview in an amount not to exceed \$38,400.00 for landscaping, Karim seconds. Passed unanimously (10:54a)
- Presentation from EILTS & ASSOC. for Auditor RFP
- **Action Item:** Irmer moves to roll call vote on auditor respondents; Perkins seconds. Passes unanimously.
- **Action Item:**
 - Bravos: Roy, Karim
 - EILTS: Irmer, Smith, Perkins
 - EILTS passes with three (3) votes (11:26a)
- Presentation from ABJ for Ambassador RFP
- **Action Item:** Moving approval of minutes and final decision on Ambassador scope and proposal RFP to a future executive committee meeting and then full commission vote in January 2021.
- Meeting adjourned at 12:04pm