

SSA #42
Executive Committee Meeting Minutes
Submitted By Commissioner Adrienne Irmer, Commission Secretary
9/14/2020

Purpose

- The purpose of the Executive Committee is to lead the full commission by acting on behalf of the commission, establishing commission priorities and completing necessary commission duties in between full Commission meetings.
- The inaugural meeting on 8/10 is to draft RFPs and MOU for our 2021 SP contracts.

Rules

- Other Commissioners are permitted to attend, but priority will be given to officers during this meeting.
- Voting is required for action, but only by officers who comprise the Executive Committee.
- The public must be notified about the meeting and is permitted to attend.

Minutes

- Call to order at 4:42pm
- Attendance: Executive Committee all present
- Action Item: **Approval** of Agenda with changes.
- Action item: **Approval** of minutes with small changes.
- Action Item: Question came up about if we can provide/award additional scores/points for minority- and locally-owned businesses that respond to our RFPs. **Chairman and Service Provider** to inquire with DPD.
- Discussion about remaining RFPs; edits made and drafts to be presented, discussed, and voted on at next full Commission meeting 9/26/2020.
- Meeting adjourned at 6:05pm